



PROTOCOL, Collage 2020-2021

HELLO! We're so excited to begin a new year and see all of our students, big and small, and all the Collage families once again! We've made some changes to the space in order to be able to follow the necessary protocols for the current Covid-19 situation. As always, our groups will be small, and along with classes here at Collage we're also offering classes online, in order to reach all of the Collage families that want to continue with us and with their English language learning in a fun, creative way!

These past months have been difficult, complicated, and a little scary (with many nice moments along the way too!) We continue to be dedicated to offering a safe space where our entire community can come to play, learn, explore and feel 100% safe and taken care of. So, with all this in mind, we'd like to inform you of our protocols and what we have planned for this new year:

- Awesome, fun, hands-on activities, adapted for our different ages and language levels and taught by native English-speaking professionals
- The use of masks is obligatory within Collage for everyone over the age of 6.
- Antibacterial hand gel is located at the entrance of Collage and in other key locations; hand washing will happen as often as necessary, before and after class, and after using the restroom, etc.
- The space is disinfected daily, including surfaces, play areas, floor, bathrooms, etc. Between classes that occur in the same classroom we'll disinfect surfaces and all materials that have been used.
- We'll avoid sharing material in class, but in the event they are, they'll be disinfected between classes and/or washed and put away for at least 72 hours (costumes and smocks, for example)
- The space is ventilated for ten minutes every hour.
- No waiting area for parents/ caretakers (sorry!)
- Everyone's temperature is taken when they come into Collage. If a child has a temperature above 37,5° they can't come into class and should go straight to the CAP; teachers/ adults higher than 37,4^a should do the same.
- If a student/ teacher in a group tests positive for Covid-19, the entire group must go into quarantine for 14 days. During this time the classes will move online (same time/ day).
- Parents wait outside during drop-off and pick-up; if you'd like to come in to speak to us, make a cash payment or accompany your child into class, no problem, but please only one parent at a time.
- There are two separate entrances/ exits: the main door will be for LITTLE ACTORS and DYNAMIC ENGLISH students; and the second door (right of main entrance) will be for the LITTLE FACES and JITTERBUGS students. We'll be in touch if we see the need to stagger the class times (5 or 10 minute difference from current schedule).
- Shoes must be removed upon entrance (if you'd like to bring some special socks or slippers to use while in Collage feel free!)
- This year the water fountain is closed to public use, so if you or your child would like to be able to drink water during class, please bring your own water bottle!
- We will find the best possible solution for any student who has to be in (non-Collage related) quarantine. They can join an online class, or recuperate in a couple Saturday sessions, or another day during the week, etc. The idea is to continue with Collage in whatever way possible!
- We trust that all together we can ensure that this year is safe & F U N !!

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR COMMENTS!



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